   - Laptops are designed for temporary use only; limit time
   - Use a docking station with an extension keyboard
   - Elevate laptop to position monitor at correct height

2. Incidents, Concerns, and Corrective Measures *All Attendees*; 10 min.
   - Chiller Refrigerant Gas leak... UCPD evacuated building
   - Nickel chloride spill: please call 24/7 for guidance; broken glass pieces

3. Laboratory Safety Topics *Phil Maynard* (EH&S); 20 min.
   - Safe Handling of Cryogenic Liquids
   - Phenol: Hazards and Precautions

4. Safety Coordinator Announcements *Thom Opal*; 10 min.
   - New EH&S Fact Sheet on Cryogen Safety (topic of upcoming EH&S LSIP, along with SOP training and use)
   - Anoxic chambers with hydrogen gas: Univ. of Missouri explosion
   - New Employee Required Safety Training (emailed reminder)
   - Sign Up for *Warn Me* (warnme.berkeley.edu); opt-in system
   - Lab Safety Inspection (EH&S) and Self-Inspection Programs:
     - Chemical inventory update (new CITRIX system)
     - SOPs (esp. cryogen use)
     - Unwanted hazardous materials in closed containers
     - All hazardous materials properly labeled
   - Fire Alarms and B.E.T.
   - Semi-Annual Smoke Mode Testing begins Thursday 9/9

5. Agenda Items for Next Meeting (11-12 Wednesday, 12/8/10, room 177) *All Attendees*; 5 min.
   - **SOP’s: What Are Most Common for Stanley Labs?**

Handouts:
University Health Services Publication – *Ergonomic Tips for Laptop Users*
EH&S Fact Sheet – *Cryogenic Liquids; Precautions and Safe Handling Procedures*
EH&S Fact Sheet – *Phenol: Hazards and Precautions*